

MINUTES

Portage County Land Reutilization Corporation

Reed Memorial Library

Monday, April 9, 2018

1:00 P.M.

The Board of Directors of the Portage County Land Reutilization Corporation met for a regular monthly meeting on Monday, April 9, 2018 at the Reed Memorial Library. The meeting was called to order at 1:00 p.m. by Vicki Kline.

ROLL CALL – Lisa Reeves

Board Members Present

Vicki Kline	Bridget Susel	Mike Kerrigan	Sue Fields
Bridget Susel	Jack Kohl		

Also Present

Jennifer Robison	Stacy Brown	Kaitlyn McNerney
Mike Bogo	Chris Moravec	Mike Sanders
John Kovacich	John Zizka	Glenn Reigelman
Dan Morganti	Jim DiPaola	Julia Adkins
Chad Murdock	Lisa Reeves	

APPROVAL OF OFFICIAL MEETING MINUTES

March 12, 2018 Official Meeting Minutes

The March 12, 2018 minutes were presented. J. Kohnl made a motion to approve the minutes as presented. Motion seconded by M. Kerrigan. Motion carried with 6 Yeas.

ANNUAL MEETING

Annual Report

The draft annual report was emailed to all members and will respond with any corrections or comments.

Election of Officers

A motion was made by B. Susel to nominate V. Kline for Chairman. Motion seconded by J. Kohl. Motion carried with 6 Yeas.

A motion was made by B. Susel to nominate B. Cromes for Vice Chairman. Motion seconded by J. Kohl. Motion carried with 6 Yeas.

A motion was made by V. Kline to nominate J. Kohl for Secretary. Motion seconded by B. Susel. Motion carried with 6 Yeas.

A motion was made by V. Kline to nominate B. Susel for Treasurer. Motion seconded by J. Kohl. Motion carried with 6 Yeas.

Review of Proposed By-Law Revisions – Chad Murdock

NDS and Chad Murdock went through the By-Laws and have recommended a number of changes.

A Policy Committee meeting will be set up to go over the proposed revisions to the By-Laws.

FORECLOSURE STATUS UPDATE – Julia Adkins

After May 4, 2018 the Land Bank will have 15 more parcels given to them.

On April 10, 2018 we will have our first NIP properties of the year.

Six new cases will be filed today after the meeting.

REPORTS AND COMMUNICATIONS

Financials and Property Inventory

The March Financial Statement was presented. A motion was made by B. Susel to accept the financial statement as presented. Motion seconded by J. Kohl. Motion carried with 6 Yeas.

NIP Update/Agreements – Jennifer Robison

All of the properties that have gone through the NIP have been demolished. More properties will be given to NDS by Julia Adkins.

The donation agreement is pending for the property located on Ravenna Road.

Received an early release for the property located at 9014, 9020 and 9028 Maple Grove.

Received a release for the property located at 9485 and 9499 State Route 224. The properties will be going to the Deerfield Historical Society and is currently at AMS Title for closing.

OTHER BUSINESS

J., Kohl and I. Sayre's terms expired on April 5, 2018. J. Kohl agreed to stay on for another term. V. Kline said that I. Sayre will be contacted to confirm that she will serve another term.

A motion was made by B. Susel to appoint Sue Fields to the board. Motion seconded by J. Kohl. Motion carried with 6 Yeas.

Quarterly Meeting Date

The next meeting will be held on July 9, 2018 at 1:00 p.m. at Neighborhood Development Services.

It was noted that Denise Smith from the Prosecutor's Office would be retiring at the end of the year.


ADJOURNMENT

J. Kohl made a motion to adjourn the meeting at 1:13 p.m. Motion seconded by S. Fields. Motion carried with 6 Yeas.

We do certify that the foregoing is a true and certified record of the Board, the official meeting of April 9, 2018.



Vicki Kline, Chairman



Stacy Brown, Secretary/Administrator