

MINUTES
Portage County Land Reutilization Corporation
Neighborhood Development Services
Wednesday, May 24, 2017
2:30 P.M.

The Board of Directors of the Portage County Land Reutilization Corporation met for a regular monthly meeting on Wednesday, May 24, 2017 at the Neighborhood Development Services. The meeting was called to order at 2:00 PM by Chair Vicki Kline.

ROLL CALL – Pam Friend

Board Members Present:

Vicki Kline Brad Cromes Bridget Susel Wendi O’Neal Jack Kohl

Board Members Excused:

Sabrina Christian-Bennett Ina Sayre

Also Present:

Stacy Brown Mike Bogo Jennifer Robison Kate DeAngelis
Chad Murdock Chris Moravac Dan Morganti John Zizka
Glenn Reigelman Rachel Kerns Tim Piero Pam Friend

APPROVAL OF OFFICIAL MEETING MINUTES

April 26, 2017 Official Meeting Minutes

The April 26, 2017 minutes were presented. The Board Chair, Vicki Kline has asked that moving forward all minutes should reflect arrival times of Board Members. W. O’Neal made a motion to approve the minutes as presented. Motion seconded by J. Kohl. Motion carried with 5 Yeas.

FORECLOSURE STATUS UPDATE – Tim Piero

Currently there are (26) cases that are open at Common Pleas Court. Requested (3) judicial reports for new cased that will be filed. To date there have been (46) parcels transferred to the Land Bank. There are (7) parcels that should transfer by the end of May and 20 more by the end of July.

REPORTS AND COMMUNICATIONS

Treasurer's Report - Dan Morganti

Dan Morganti presented the April 2017 Financial Statement. Total current revenue is \$283,179.00, which includes the first DTAC funds received. Total expenses are \$14,575. B. Cromes asked what "removed & reutilized properties" represents on the report. Dan Morganti stated that these are side lots and vacant land, which was sold or transferred. Also, the auditor's office asked Dan if they could do a data sort on the spreadsheet so that properties are in order by parcel number.

B. Cromes made a motion to accept the April 2017 Financial Statement as presented. Motion seconded by J. Kohl. Motion carried with 5 Yeas.

NIP Update/Demo Tracking – Jennifer Robison

Currently have (8) properties in various stages of progress, including creating specs and bids. Most recently they have taken down 457 Prospect Street and 335 Day Street. Jennifer is waiting for final invoicing before she uploads them to OHFA. Also, on May 18, 2017 they submitted the NIP Pipeline for new funding and should have a response within 30 days. B. Susel asked Jennifer to provide a list of houses in the pipeline for the June 28, 2017 Land Bank meeting.

Sales/Agreements – Jennifer Robison

Sold - Property at 500 E. Main Street was sold to the Cook Agency for \$100.

Side Lot Agreement – 12914 Hobart Road, waiting for deed to submit to Regional Planning for approval.

Nuisance Abatement Agreement – 9485 State Route 224, pest control abating is under way and specs have gone out for bid.

McElrath/Skeels Parcels – working to replat the lots and transfer to the McElrath Improvement Corporation.

A/R/R 114 Avon Court, Ravenna Update – Stacy Brown

Dave Vaughan sent an email to Chad Murdock asking for recommendations regarding the home at 114 Avon court in Ravenna. The recommendations are to list the property for sale on the website for 14-Days, make any agreement owner occupied and state that the property is being sold "as-is".

Pat Michi has presented an offer to purchase the property for \$20,000 with the Land Bank paying all closing costs. It was recommended to drop the sale price to \$18,000 and have buyer pay all closing cost. NDS would work with Pat Michi to put the deed into escrow until such time as he has a buyer, in order to enforce owner occupancy.

Transfer of (3) Parcels to Windham Village – New NIP Guidelines – Stacy Brown

These properties were going to be transferred to Windham Village and then the Land Bank would demo. Under the new NIP guidelines they now qualify for the NIP Program and will be transferred to Windham Village once demo is completed.

OTHER BUSINESS

McElrath/Skeels – Brad Cromes

Brad has contacted other Land Bank's to see how they manage the process of forgiving special assessments on donated properties.

Streetsboro V/L Michael Drive – Jennifer Robison

Vicki Kline has signed the agreement for the donation of Parcel 35-025-00-00-025-000. The current owner is clearing the back taxes. Once that is complete the Land Bank will accept the donation.

NIP Site Visit Report – Spring 2017 – Stacy Brown

OHFA has completed their spring visit. They noted some minor improvements to the property inspected in their report, which included photos. The visits are done on a biannual basis.

8972 Maple Grove in Windham Village – Stacy Brown

Family & Community Services has donated the property at 8972 Maple Grove in Windham Village to the Land Bank. It will be part of the NIP demo program and then transfer to Windham Village.

May Meeting – Vicki Kline

The next regular meeting has been scheduled for Wednesday, June 28, 2017 at 2:30 p.m. at Reed Memorial Library.

ADJOURNMENT

B. Cromes made a motion to adjourn the meeting at 3:30 p.m. Motion seconded by W. O'Neal. Motion carried with 5 Yeas.

We do certify that the foregoing is a true and certified record of the Board, the official meeting of May 24, 2017.



Vicki Kline
Chairman



David Vaughan
Secretary/Administrator