



**MINUTES**  
**Portage County Land Reutilization Corporation**  
**Reed Memorial Library**  
**Wednesday, February 22, 2017**  
**2:30 P.M.**

The Board of Directors of the Portage County Land Reutilization Corporation met for a regular monthly meeting on Wednesday, February 22, 2017 at the Reed Memorial Library. The meeting was called to order at 2:30 PM by Chair Vicki Kline.

**ROLL CALL** – Lisa Reeves

**Board Members Present:**

Vicki Kline	Sabrina Christian- Bennett	Wendi O’Neal
Jack Kohl	Ina Sayre	

**Excused Board Members:**

Brad Cromes	Bridget Susel
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**Also Present:**

Alecia Bencze	Dan Morganti	Todd Peetz	Evelyn Beeman
Mary Helen Smith	Joseph Diorio	Glenn Reigelman	John C. Zizka
Allison Manayan	Jim DiPaola	Kate DeAngelis	Janet Esposito
Stacy Brown	Dave Vaughan	Jennifer Robison	Kaitlyn McNerney
Mike Bogo	Haley Wachholz		

**APPROVAL OF OFFICIAL MEETING MINUTES**

**January 25, 2017 Regular Meeting Official Minutes**

The January 25, 2017 minutes were presented. I. Sayre made a motion to approve the minutes as presented. Motion seconded by J. Kohl. Motion carried with 5 Yeas.

**FORECLOSURE STATUS UPDATE** – Alecia Bencze

Four parcels transferred to the land bank in February. Various other properties are in the foreclosure process.

## REPORTS AND COMMUNICATIONS

### Treasurer's Report - Dan Morganti

Dan Morganti presented the current financial statement. Total revenue for month-end is \$20,202.58. Total month-end expenses are \$107,628.27. Net income for the year is (\$87,425.69).

Total current Assets are \$464,188.26. Total Land Inventory is \$352,080.00. Total Assets are \$816,268.26. Current Liabilities are \$10,896.90. Total Capital which is made up of the Fund Balance and the Net Income is \$805,371.36.

J. Kohl made a motion to accept the financial statement as presented. Motion seconded by W. O'Neal. Motion carried with 5 Yeas.

### Policy Committee – Dave Vaughan

Committee met on February 17, 2017; Mike Bogo is working on a flow chart on how to decide on which properties to sell and which properties are considered side lots. A full policy is coming, but will need to be finalized by the committee.

### V/L Mapping Update – Wendi O'Neal

Wendi and Dave Vaughan met with Portage County Regional Planning Commission to discuss the development of an interactive map that will show each property that is owned by the Land Bank and give in depth detail for each property.

Todd Peetz and Haley Wachholz showed a preliminary mapping system that would have a drop down window with information such as parcel number, land value, water, sewer, electric, school district, zoning, etc. This program would also have a soils map, wetlands map and a floodplain map. Todd pointed out that the (3) parcels used as an example have red flags on them because they are non-conforming with zoning.

Portage County Auditor, Janet Esposito asked Todd whether this was duplicating previous mapping projects. Todd explained that they are pulling from various sources; including ESRI, in order to develop a program that would be a link on the Land Bank's website showing all aspects of the properties owned by the Land Bank.

Dave Vaughan pointed out that this would be geared more towards the properties the Land Bank is selling and not all the properties that have been acquired.

## OTHER BUSINESS

### March Meeting – Vicki Kline

The next meeting has been scheduled for Wednesday, March 22, 2017 at 2:30 p.m. at the Reed Memorial Library.

### McElrath/Skeels – Dave Vaughan

Three lots will be combined into one and then transferred to McElrath Improvement Corporation and then Skeels properties will be transferred to Family Community Services. NDS is still working on Muzzy parcels.

### Streetsboro V/L Michael Drive – Dave Vaughan

Owner of Parcel 35-025-00-00-025-000 would like to give this property to the Land Bank. It is owned by First American Title Insurance Company. Streetsboro Building Department said it is a buildable lot. They cautioned that there is a storm water easement and periodically they have to bring in soil. The Land Bank usually turns away wetlands and small parcels. Property last sold in 2004 for \$33,000. Jack Kohl asked for more research on the property regarding any title issues and the need to find out if there is sewer and water available. He also pointed out that the City of Streetsboro would have the ability to bring soil in after storms; however, a private owner might not be able to. Sabrina Christian-Bennett agreed that more research is needed.

### Annual Meeting & Report – Kate DeAngelis

The Land Bank's first Annual Report was the 2015 Annual Report and had a lot of basic introduction information. Kate is suggesting condensing the report for 2016. She would still like to have an introduction section from Vicki Kline, as well as a section from Brad Cromes. She would like to take the Annual Report from a 12-page brochure to a 6-page brochure.

Vicki Kline suggested that the Land Bank hold an Annual Public Meeting every other year. W. O'Neal agreed.

### Clear Boarding Systems – Dave Vaughan

According to Thriving Communities the "clear boarding" issue does not apply to Land Banks or Municipalities. There is new legislation trying to make it apply to Land Banks. Thriving Communities has asked if the Land Bank will sign on to help fight this legislation. Dave explained that the Clear Boarding System includes (2) sheets of plexi-glass with iron rods. He said there is one manufacturer of this system and they just happen to be in Ohio.

J. Kohl made a motion to sign a letter with Thriving Communities to oppose the clear boarding system. Motion was seconded by I. Sayre. Motion carried with 5 Yeas.

**ADJOURNMENT**

J. Kohl made a motion to adjourn the meeting. Motion seconded by W. O'Neal. Motion carried with 5 Yeas.

We do certify that the foregoing is a true and certified record of the Board, the official meeting of February 22, 2017.

  
Vicki Kline  
Chairman

  
David Vaughan  
Secretary/Administrator